



MUFC: www.melbourneuniversityfootballclub.com.au Women: www.muwfc.com Men: Blacks www.uniblacks.org.au Blues www.uniblues.com

MELBOURNE UNIVERSITY FOOTBALL CLUB, INC.

ANNUAL REPORT - SEASON 2020

(Incorporating Financial Report for the Year ended 31st October, 2020)



Melbourne University Football – **Dream Large!**



MELBOURNE UNIVERSITY FOOTBALL CLUB

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COMMITTEE'S REPORT

Your committee members submit the financial report of Melbourne University Football Club for the financial year ended 31 October 2020.

Committee Members

The names of committee members throughout the year and at the date of this report are:

MUFC

Andrew Donald - President
Leah Caluzzi - General Secretary
Stephen Longley – Treasurer and Public Officer
Laura Kane/Maddie Sheedy – President, Women's
Nick Carah – President, Blacks
Timothy Rourke – President, Blues
John Carmody (Immediate Past President)
Ashley Bye/Donald Sahlstrom
Christopher Reid/Joseph Sturrock
Simon Costello/Robert Hanna
Peter Huntington
Matthew Bolitho/Claudia Nguyen

Principal Activities

The principal activities of the association during the financial year were the provision of sporting and recreational services, including the trading of club merchandise.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The profit/(loss) from ordinary activities after providing for income tax amounted to \$121,194 (2019: \$20,200)

Signed in accordance with a resolution of the Members of the Committee.

A handwritten signature in black ink, appearing to read 'Andrew Donald', is written over a dotted line.

Andrew Donald
President

Dated this 23rd day of June 2021



PRESIDENT'S REPORT

The MUFC is an incorporated association, is an affiliated club of the Melbourne University Sports Association, operates under the auspices of Melbourne University Sport within the University of Melbourne and proudly wears the colours of the University's sporting teams, black and royal blue. The activities of the MUFC are founded upon meticulous planning, thorough preparation and the ethos of hard work. The core beliefs of leadership, responsibility, contribution, cohesion and teamwork (whilst making the MUFC a happy and supportive place in which to be involved with football) that each has imbued into the lives of many are the core beliefs of this football club and our three great tribes.

The Club (which was formed in 1859 and only six years after the establishment of the University) is an Australian Rules football club engaged in competitive sport, has participated in the Victorian Football League (now the Australian Football League), and, in 2020, was to participate in the Victorian Amateur Football Association. The affairs of the Club are regulated by the Rules of the MUFC. A Board of Management (of twelve and, by convention, four from each of the MUWFC, Blues and Blacks) is responsible for the management of the affairs of the Club.

For one hundred years, the Club has been represented in men's football by University Blacks and University Blues, sometimes quarrelling but always brothers in the Pavilion one standing to the equal of the other regardless of the grade or division in which they play. For twenty years, the University has been represented in women's football by the Melbourne University Women's Football Club which now exists, along with Blues and Blacks, as a standing committee of the Club. For almost forty years, the Club was represented with distinction by University Reds now Fitzroy.

The MUFC has a long history of engaging players from the city, the country, interstate students, graduates and the occasional international student seeking to experience our unique game. We provide an important opportunity for students from the country or city to integrate into the life of the University of Melbourne. The MUFC provides an opportunity for all levels of skills and enthusiasm to combine athletic endeavour with study or post-university work. The connections players make at MUFC extend into career advancement well past her or his playing days.

History will record that the COVID-19 worldwide pandemic caused the cancellation of the 2020 VAFA football season without a match been played. Soon after the pandemic struck, in late-March 2020 all community sporting activity was suspended indefinitely. But the season was not cancelled until June 2020. In Victoria, in 2020 the autumn and winter were periods of great anxiety and uncertainty not only from a mental and physical health perspective but also in terms of financial and general well-being. In order to contain the spread of coronavirus, the State of Victoria and the City of Melbourne were "locked down" for months with the consequent effect on morale on the citizens. It was a most difficult time.

Given the dynamic nature of the pandemic and uncertainty about its control, it was by no means certain that the season would be cancelled and there was much discussion within the Association that a shortened season could be had. The ability of young women and men to exercise collectively with the benefits that flow from that activity were never lost on those charged with conducting the competitions not only from the perspective of the Association but within the clubs themselves. The MUFC acknowledges and appreciates the tireless efforts of the VAFA in their considerable endeavours to enable a season to proceed.

When the pandemic struck, by letter dated 26th March 2020, I wrote the following:

“Mr T. Rourke, University Blues, Ernie Cropley Pavilion, University of Melbourne	Ms. M. Sheedy, University Women’s, Ernie Cropley Pavilion, University of Melbourne	Mr. N. Carah, University Blacks, Ernie Cropley Pavilion, University of Melbourne
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Dear Tim, Maddie and Nick,

“When a nation is in the throes of a great crisis and patriotism is calling upon its best resources of brain and character and energy, it is natural to look for a special response from its Universities.” So wrote the Chancellor of the University of Melbourne on 4th March, 1926 in the Official Record of those who served in the Great War. And so it had been.

The University was established in 1853, with tuition commencing in 1855 and the football club established in 1859. In 1920, men’s football was divided into Blues and Blacks and in 1996 women’s football was established at the University. On Anzac Day in each year in which Blacks and Blues play the other, the women and men of the three great clubs of the Melbourne University Football Club gather for the purpose of remembrance of our fallen and in appreciation of all the men and women of the University who served Australia in wartime. It is a time to pause for collective reflection.

I have had the good fortune to have been president for the past five years. During that time, I have written countless letters to our achievers and contributors at all levels across our three clubs. A continuing theme has been an emphasis upon our *raison d’être* that being (in addition to winning football matches and enjoying our footy) the leadership of and contribution to the ideas and affairs of the Commonwealth of Australia - for that is our history, that is our tradition and that is our future.

The crisis in which the nation currently finds itself calls for a special response from the University of Melbourne. As we are (and have always been) an integral part of the University, it is the responsibility of our players, officials and supporters (and part of our leadership obligation) to maintain morale and to ensure not only that important measures for public health and safety are implemented to the letter but that we, our loved ones, our friends, teammates and all those around us are supported, cared for and safe. As has been said by many organisations, clubs & associations - we shall get through this.

One of many privileges of the president of the M.U.F.C. is to witness and to be included in the triumphs, the reversals and all of that for which our constituent clubs stand. It is to experience first-hand the pride in the black and the blue, the jumper and all that that means to each and every one of our players, officials and supporters. That for me is a cause of great satisfaction.”

I am pleased to report that, as one would expect, our officials, coaches, players and supporters rose to the occasion and were a source of great support so as to ensure that our loved ones, our friends, teammates and all those around us were indeed supported, cared for and safe. In the period from March to June much work was done in the hope that a season would be had. A Return to Training Protocol was drawn up (which is annexed to this report) and extensive preparations were made to enable training to resume. In that regard and with great respect, the contribution of David Phefley (MUFC Life Member) was even more outstanding than usual. A special mention also to Jeremy Hua, Blacks’ Football Operations Manager of a few years now. One only need look at the detail in the protocol for an appreciation of the difficulties and complexities in resuming training. I thank the senior coaches, Erini Gianakopoulos (MUWFC), Heath Jamieson (Blues) and Dale Bower (Blacks) for their co-operation and work in our attempts to kick-start the season and the appointed captains (with the MUWFC not appointing a captain) Ayce Cordy (Blues) and Josh Steadman & Jordan Quaile (Blacks) for their leadership through difficult times.

Despite the ultimate cancellation of the season, the committees of Blues, Women's and Blacks worked hard in preparing for the season and maintaining morale. In particular I thank Maddie Sheedy (MUWFC President (in her first year)), Nick Carah (Blacks' President) and Tim Rourke (Blues' President) for their active participation in co-operative co-ordination to achieve what we could in the face of adversity. As Zach Harris, Blacks' secretary told me: "in 2020, we (Blacks) had about 100 players train prior to March, and then when we returned briefly in June for the hope that we would have a 9-game season, the players were amazing at making the most of the situation. They were some of the most enjoyable training sessions I've been part of, and even though we didn't get to have a season in the end, the way the committee, coaches and players all stepped up to the challenge and did everything they could to prepare for a season they didn't even know for certain would happen or not, was a great credit to them."

Players also had great engagement when formal training was suspended between March and May. Groups of ten were allowed and players who lived in the same geographical area, at their own behest, organised mini training sessions among themselves as per the rules at the time. The great culture of the three MUFC clubs was on display with everyone genuinely caring for each other.

In the usual course, the Annual Report would include reports from the MUWFC, Blacks and Blues but in the context of a cancelled season, it was thought there was little point in individual reports. That said, the three constituent clubs of the MUFC did exist and committee members and other officials worked diligently and made significant contributions.

In that regard, this report records committee members and other officials as follows:

MUWFC

Committee & General Operations

President - Maddie Sheedy

Secretary - Claudia Nguyen

Treasurer - Donald Sahlstrom

Immediate Past President - Laura Kane

Immediate Past Secretary - Leah Caluzzi

Communications Coordinators - Yve Clerehan Tyndall, Annie Milton (resigned January 2020)

Events Coordinators - Femke Russell, Gen Marocci (resigned May 2020)

Merchandise Coordinators - Terri O'Reilly & Vanessa Antas

MUFC Coordinator - Ruby Hoole

Football Operations Coordinator - Samantha Bayley

Sponsorship Coordinators - Amy Bracks & Samantha Marshall

Football Department & Sports Medical/High Performance

Head of Coaching/Seniors Co-Coach - Erini Gianakopoulos

Seniors Co-Coach - Martha Cantwell

Seniors Assistant Coach - Vanessa Lewicki

Reserves Coach - Craig Newland (resigned February 2020) Chris Spindler & Alistair Hardie (appointed March 2020)

Reserves Assistant Coach - Rebekah Drake

Head of High Performance - Michelle Andrews

Strength and Conditioning Coach - Abbey Watts

Head Trainer - Teghan Kerr

Blacks

Committee & General Operations

President - Nick Carah

Treasurer - Andrew Torney

Secretary – Zach Harris

Football Operations Manager - Jeremy Hua

Head of Football - Katie Bailey

Head of Coaching - Matt Adolph

General members - Mick Commadeur, Adam Pattison, Harry King & Simon Hogan

Head of Recruiting – Tom Howgate

Football Department & Sports Medical/High Performance

Senior Coach – Dale Bower

Reserves Coach – Rob Patterson

Assistant Coach – Murray Schneider

Third XVIII Coaches – Cal Farrell, Rohan Cleary & Josh Levitson

Under 19's Coach – Shane Sexton

Strength & Conditioning – Jason Preveti & Dylan Bickley

Doctors – Tony Costello, Simon Costello, Daniel Costello, Lachlan Huntington & Bede Mahon

Head Physiotherapist – Koki Aka

Assistant Physiotherapists – Drew Barrett & Keiran Endean

Blues

Committee & General Operations

President - Tim Rourke

Vice President & Social/Events - Adam Lennen

Club Operations/Communications - Scott Russell

Finance Director - Joseph Sturrock

General Committee - Tom Hutchins

Football Director - Quinton Gleeson

Commercial & Sponsorship - Andrew Wilson

Player Representative - Andrew Batarilo

Football Operations Manager/COVID Officer – David Phefley

Football Department & Sports Medical/High Performance

Senior Coach - Heath Jamieson

Senior Assistant - Pete Summers

Reserves Coach - John Kanis

Third XVIII Coach Bob Girdwood

Under 19s Coach Steve Boakes

Assistant Under 19 Coach - Daniel McDonald

Assistant Football Manager/Logistics/ COVID Officer - Luke Geatani

Training Support/COVID Officers - Jim Hayes, Gerry Westmore & Bernie Ange

Training Support - John Carmody, Tony McInerney & Justin Quill

Director of Sports Medicine - Peter Brukner

Doctors - Indiana Cooper & Daniel Friedman

High Performance Manager - Keith De Souza

Strength & Conditioning - Alistair MacInnes

Osteopath Damien Guengerich

Physiotherapists - Richie Johnson Dónal Ahern Michael Girdwood

Trainer - Ryan Sheridan

I thank Melbourne University Sport with whom the MUFC works in close collaboration in setting the agenda and implementing our programmes for the advancement of Australian Rules football at the University.

I thank Peter Selleck for continuing to maintain the MUFC website.

I thank the members of the Board for their work, advice and wisdom in a compromised year.

In particular, I express my gratitude to Leah Caluzzi and Stephen Longley for their unheralded, thorough and responsible work as General Secretary and Treasurer/Public Officer respectively.

Whilst far from ideal, the cancellation of a season of footy is a vicissitude of life with which our clubs capably dealt then moved on to the 2021 season. It is insignificant when compared to the (at least) twenty-eight of our own who perished in the 1914-18 war.

Finally, the Board regards it as a privilege to be charged with the responsibility for the overall management and operation of the Melbourne University Football Club, one of the great community sporting clubs in Australia.

Andrew Donald
President – Melbourne University Football Club
7th June 2021

Melbourne University Football Club

INCOME STATEMENT For the year ended 31 October 2020

	Notes	2020 \$	2019 \$
Income	2	247,729	633,407
Employee Expenses		51,872	237,571
Sporting Equipment		11,365	14,361
Merchandise		20,356	27,922
Affiliation Fees		26,973	109,570
Canteen, Bar & Functions		16,261	84,070
Health Expenses		5,355	58,355
Administration Expenses		7,700	28,210
Other expenses from continuing activities		11,019	53,148
		<u>150,899</u>	<u>613,207</u>
Net Profit/(Loss)		<u>96,830</u>	<u>20,200</u>

The above Income Statement should be read in conjunction with the accompanying notes.

Melbourne University Football Club

BALANCE SHEET As at 31 October 2020

	Notes	2020 \$	2019 \$
ASSETS			
Current assets			
Cash and cash equivalents	3	247,862	157,161
Debtors	4	15,000	9,675
Receivable from ATO	4	4,721	3,378
Total current assets		267,583	170,214
Total Assets		267,583	170,214
LIABILITIES			
Current liabilities			
Creditors	5	4,285	6,980
Net liability to ATO	5	879	1,336
Total Current Liabilities		5,164	8,316
Total Liabilities		5,164	8,316
Net Assets		262,418	161,898
MEMBERS FUNDS			
Opening Retained Profits		161,898	141,698
Current Year Profit/(Loss)		96,830	20,200
Historical balancing		3,690	-
TOTAL MEMBERS FUNDS		262,418	161,898

The above Balance Sheet should be read in conjunction with the accompanying notes.

Melbourne University Football Club

**STATEMENT OF RECOGNISED INCOME AND EXPENSE
For the year ended 31 October 2020**

	Notes	2020 \$	2019 \$
Total equity at the beginning of the financial year		161,898	141,698
Profit/(Loss) for the year		96,830	20,200
Historical balancing		3,691	-
Total equity at the end of the financial year		<u>262,418</u>	<u>161,898</u>

The above Statement of Recognised Income and Expenditure should be read in conjunction with the accompanying notes.

Melbourne University Football Club

CASH FLOW STATEMENT
For the year ended 31 October 2020

	Notes	2020 \$	2019 \$
Cash flows from operating activities			
Receipts from customers (inclusive of GST)		215,385	616,988
Payments to suppliers and employees (inclusive of GST)		(151,704)	(616,600)
Other Income received		27,020	26,465
Net cash inflow/(outflow) from operating activities	6	90,701	26,853
Cash flows from investing activities			
Net cash inflow/(outflow) from investing activities		-	-
Cash flows from financing activities			
Repayment of Loan		-	-
Women's team Historical Adjustment		-	-
Net cash inflow/(outflow) from financing activities		-	-
Net increase/(decrease) in cash and cash equivalents held		90,701	(26,853)
Cash and cash equivalents at the beginning of the financial year		157,161	130,308
Cash and cash equivalents at the end of the financial year	3	247,862	157,161

The above cash flow statement should be read in conjunction with the accompanying notes.

Melbourne University Football Club

NOTES TO THE FINANCIAL STATEMENTS 31 October 2020

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act Victoria. The committee has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act Victoria and the following Australian Accounting Standards:

AASB 101: Presentation of Financial Statements

AASB 107: Cash Flow Statements

AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors

AASB 1048: Interpretation of Standards

AASB 1054: Australian Additional Disclosures

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

New or amended Accounting Standards and Interpretations adopted

The incorporated association has adopted all the new or amended Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

Any new or amended Accounting Standards or Interpretations that are not yet mandatory have not been early adopted.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Revenue recognition

Revenue is measured at the fair value of the consideration received or receivable. Amounts disclosed as trade revenue are net of any returns or trade allowances.

Melbourne University Football Club

NOTES TO THE FINANCIAL STATEMENTS

31 October 2020

(b) **Inventory**

Inventories purchased for sale in the current year, including merchandise and sporting equipment, are expensed as acquired. Inventories expected to be carried and sold over future years, such as books, are capitalised as acquired.

(c) **Cash and cash equivalents**

Cash includes cash on hand, money market deposits which have a maturity of three months or less from the date of acquisition, which are readily convertible to cash on hand and are subject to an insignificant risk of changes in value.

(d) **GST**

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of the acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the balance sheet.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the taxation authority, are presented as operating cash flows.

(e) **Basis of the Audit**

The Football Clubs that are included in the Financial Report are:

University Blues Football Club
University Blacks Football Club
Melbourne University Women's Football Club

Melbourne University Football Club

**NOTES TO THE FINANCIAL STATEMENTS
31 October 2020**

	2020	2019
	\$	\$
2. REVENUE		
From Continuing Activities:		
Sale/(Loss) on Merchandise	7,282	4,161
Donations and Fundraisers	29,901	105,491
Bar, Canteen and Functions	13,312	67,818
Sponsorships & Memberships	74,035	150,440
Affiliation Fees and Membership	96,181	279,032
Other Revenue	27,019	26,465
	247,729	633,407
Total Revenue	247,729	633,407
 3. CURRENT ASSETS – Cash and cash equivalents		
Cash at bank and on hand	247,862	157,161
	247,862	157,161
 4. CURRENT ASSETS - Debtors		
Accounts Receivables	15,000	9,675
PAYG Withholding Receivable	4,721	3,378
	9,721	13,053
 5. CURRENT LIABILITIES – Payables		
Creditors	4,285	6,980
GST Payable	879	1,336
Total Other Payables	5,164	8,316

Melbourne University Football Club

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 October 2020

6. RECONCILIATION OF OPERATING PROFIT AFTER INCOME TAX TO NET CASH IN FLOW FROM OPERATING ACTIVITIES

	2020	2019
	\$	\$
Operating profit/(loss) after income tax	96,830	20,200
Increase/(Decrease) in Receivables	(5,325)	10,046
Increase/(Decrease) in Accruals and payables	(2,695)	6,980
Increase/(Decrease) in GST payable	<u>1,891</u>	<u>(10,373)</u>
Net cash inflow/(outflow) from operating activities	<u>90,700</u>	<u>26,853</u>

INDEPENDENT AUDITOR'S REPORT To the Members of Melbourne University Football Club

Opinion

We have audited the financial report of Melbourne University Football Club, which comprises the statement of financial position as at 31 October 2020, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and other explanatory information.

In our opinion, the accompanying financial report presents fairly, in all material respects the financial position of Melbourne University Football Club as at 31 October 2020, and its performance and cash flows for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

Committee Member's Responsibility for the Financial Report

The Committee Members of the entity are responsible for the preparation of the financial report, and have determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the Associations Incorporation Act Victoria and is appropriate to meet the needs of the members.

The Committee Member's responsibility also includes such internal control as the Committee Members determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Basis for Qualified Opinion

Cash donations, fundraising events and social functions and are a significant source of revenue for the Melbourne University Football Club. The Melbourne University Football Club has determined that it is impracticable to establish control over the collection of these sources of revenue prior to entry into its financial records. Accordingly, as the evidence available to us regarding revenue from this source was limited, our audit procedures with respect to identified sources of voluntary revenue had to be restricted to the amounts recorded in the financial records. We therefore are unable to express an opinion whether these sources of voluntary revenue the Melbourne University Football Club obtained are complete.

Qualified Opinion

In our opinion, except for the possible effects on the financial report of the matter described in the Basis for Qualified Opinion paragraph, the financial report presents fairly, in all material respects, the financial position of Melbourne University Football Club, as of 31 October 2020, and its financial performance, and its cash flows, for the year then ended, in accordance with the accounting policies described in Note 1 to the financial statements.

Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the directors financial reporting responsibilities. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee members, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

**RSM AUSTRALIA PTY LTD****J S CROALL**
Director

Dated: 29 June 2021
Melbourne, Victoria



MUFC: www.melbourneuniversityfootballclub.com.au Women: www.muwfc.com Men: Blacks www.uniblacks.org.au Blues www.uniblues.com

*Protocol for the Resumption of
Football Training on the
University and Crawford Ovals
and for use of the
Ernie Cropley Pavilion*

Prepared by: Andrew Donald / David Phefley

8th June 2020
Release 4.0

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PRELIMINARY

The purpose of this protocol is to regulate returning to play in a safe, hygienic and controlled manner which is paramount to the Melbourne University Football Club. The safety and well-being of our participants is our number one priority.

This protocol regulates the conduct of training at “Level B” and is to be read in conjunction with, and incorporates by reference, the National Principles for the Resumption of Sport and Recreation Activities, which are outlined in the Australian Institute of Sport (AIS) Framework for Rebooting Sport in a COVID-19 Environment together with relevant protocols and directives from the University of Melbourne (in particular the MU Sport Framework for the Resumption of Community Sport and Recreation (Stage One)), the City of Melbourne (in particular, the Return to Play Plan) and AFL Victoria with respect to COVID-19 (collectively “Small Outdoor Group Training Protocols”).

GENERAL RESPONSIBILITY

Players, officials and coaches bear equal responsibility for ensuring strict compliance with this protocol. A breach of the protocol will be regarded as a very serious matter by the Board of the MUFC and by the committees of the MUWFC, Blues and Blacks.

PREPARATION FOR RESUMPTION OF TRAINING

Thorough risk assessment

- (a) This protocol evidences that a thorough risk assessment has been carried out. This protocol has been developed specifically for Melbourne University Football Club for the use of the University Oval and the Crawford Oval.
- (b) A Return to Play Plan is also being developed as required by the City of Melbourne on the advice and recommendation of Sport and Recreation Victoria (SRV), and the recently established Local Government Association Sport COVID-19 Working Group.
- (c) Training will not resume until appropriate measures are implemented to ensure safety of players, coaches and officials and full compliance with the requisite stakeholders.

Measures

- (a) Education to promote and set expectations for the required behaviours prior to recommencing activities;
- (b) Improved health literacy including awareness of self-monitoring of respiratory symptoms (even if mild);
- (c) Provision of educational material to promote required behaviours (e.g. regular and thorough handwashing, covering mouth and nose with a tissue or sleeve during coughing/sneezing);
- (d) Emphasis on strict compliance with this protocol and related protocols.

Health Check

Each player, coach or official proposing to attend a training session must complete the MU Sport COVID-19 Club Member Health Check to be found at:

<https://sport.unimelb.edu.au/play-sport/club-resources/covid-19-clubs-stage-1>

COVID-19 SAFETY OFFICER

As directed by AFL Victoria, each club must appoint a COVID Safety Officer. This officer or these officers must undertake the Australian Government online COVID-19 Infection Control Training course and must submit a certificate of completion to the Victorian Amateur Football Association prior to recommencement of club activity.

The officer is responsible for ensuring participants can return to a prepared and safe environment. The responsibilities of the COVID-19 Safety Officer(s) are:

- (a) Ensuring all players, coaches and officials are aware of the Small Outdoor Group Training Protocols;
- (b) Ensuring a club's adherence to these protocols and taking immediate steps to correct any identified breaches of the Small Outdoor Group Training Protocols;
- (c) Developing any processes or initiatives that will aid a club's adherence to the Small Outdoor Group Training Protocols;
- (d) Implementing and maintaining training logs/registers and record keeping;
- (e) Keeping up to date with any changes to the Small Outdoor Group Training Protocols implemented and communicating changes to all within the club;
- (f) Contact point for any questions from club members (e.g. players, coaches, officials, spectators, etc.) relating to the Small Outdoor Group Training Protocols.

Each club is strongly encouraged to have more than one officer to take ownership of this role and share the responsibility

TRAINING

“Get in, train and get out”

- (a) Time and person-to-person contact on site shall be limited;
- (b) Players, where possible, must arrive dressed and ready to train;
- (c) Thorough full body shower with soap before and after training at home;
- (d) Any tasks that can be done at home, should be done at home (e.g. recovery sessions, online meetings);
- (e) No socialising or group meals. All eating must be done off site.

Use of the Pavilion

The Pavilion is not available for use.

Storage of equipment

MU Sport shall make available the shipping container situated near the Oval for storage of equipment to which access shall be made available on Tuesdays, Wednesdays, Thursdays and Fridays.

Hygiene practices

- (a) Hand hygiene – regularly during training (hand sanitisers) plus strictly had sanitising pre and post training (at entry and exit to the ovals);
- (b) Respiratory hygiene – keeping any cough “under cover” i.e. cover mouth;
- (c) Avoid touching eyes, nose and mouth;
- (d) Strictly no sharing of drink bottles and towels;
- (e) No sharing of equipment without an appropriate cleaning protocol in between training sessions;
- (f) Spitting and clearing of nasal/ respiratory secretions on ovals or other sport settings must be strongly discouraged;
- (g) Strictly no “high-fives”, hand-shakes or other physical contact;
- (h) Responsible for own strapping, if required. No player massages

- (i) If a player, coach or other official is unwell, she or he must not attend training and must contact a doctor;
- (j) If a player, coach or official has been in contact with someone who is relevantly sick, do not attend training and advise the club.

See the hygiene links at <https://sport.unimelb.edu.au/play-sport/club-resources/covid-19-clubs-stage-1>

Cleaning of equipment

All equipment (including footballs) used by a group must not be used by another group unless disinfected before use by that other group. All equipment (including footballs) shall be disinfected at the completion of a session. Club provided footballs to be wiped with antibacterial wipes or alcohol-based sanitiser prior to and after sessions.

Physical training

- (a) Training must be conducted in groups (not more than twenty players plus a coach or the minimum number of support staff reasonably required to manage an activity) and with adequate spacing (not more than 1 person per 4m²);
- (b) Some sharing of sporting equipment is permitted such as kicking a football;
- (c) Non-contact skills training. Accidental contact may occur but no deliberate body-contact drills. No wrestling, holding, tackling or like activity;
- (d) Where possible maintain distance of at least 1.5m while training.

Entrance to and exit from University grounds

Unless arriving by car onto University grounds in which the car should be parked as close as possible to the University Oval, all entrance to and exit from the grounds of the University is to be via Morrison Close.

Entrance to and exit from the University Oval

Entrance is to be Blacks/MUWFC gate and exit is to be by Blues gate.

Entrance to and exit from Crawford Oval

Witches hats for entry and exit are to be placed on the south wing of the Crawford Oval a similar distance apart as the gates on the University Oval.

Use of the University Oval and Crawford Ovals

The MUFC is permitted to use the University Oval on Tuesdays, Thursdays and Fridays between the hours of 5.00 pm and 9.00 pm.

The MUFC is permitted to use the Crawford Oval on Tuesday, Wednesdays and Thursdays between the hours of 5.00 pm and 8.15 pm and on Saturdays between the hours of 9.00 am and 5.00 pm and Sundays between the hours of 9.00 am and 4.00 pm.

Physical division of the University Oval and Crawford Oval

If a group is comprised of **up to twenty** players, then two groups are permitted to concurrently use the University Oval **or** the Crawford Oval. There must be a maximum of two groups on the oval during a session and each group is not operate near the other i.e. one group in each zone.

Group running

Group running, for example around Prince's Park, is permitted provided that social distancing guidelines are observed and the group limit of twenty players is adhered to.

Medical/physiotherapy – treatment area

A treatment area may be used but only in exceptional circumstances.

- (a) History taking, or full consultations should be conducted via telehealth if practical.
- (b) Face to face consultations should be conducted from at least 1.5m apart when possible, and hands on treatment should be for essential conditions only. A single source therapist is recommended.
- (c) During any essential manual therapy, it is recommended that the athlete and practitioner wear a face mask.
- (d) All non-essential players and other personnel should avoid the treatment area and the number of people in treatment areas should be kept to a minimum and following social distancing guidelines.

Ground Allocation

Allocation - Week One

University Oval

Tuesday – To be agreed Thursday – To be agreed Friday - MUWFC

Saturday – Not available.

Sunday – Not available.

Crawford Oval

Tuesday – To be agreed Wednesday - MUWFC Thursday – To be agreed.

Saturday 9.00 am to 1.00 pm – To be agreed Saturday 1.15 pm to 5.15 pm - To be agreed

Sunday – MUWFC

Allocation – Weeks Two, Three and Subsequent Weeks

In the event that this protocol is in force for longer than an initial period, the allocation will continue as above. Clubs may agree to vary the allocation.

Co-operation

The MUWFC, Blacks and Blues are to co-operate with each other and to keep the MUFC General Secretary informed of arrangements for use of sessions which differ from this protocol.

Club groups training consecutively and the allocation of sessions of time

Sessions of time shall be allocated for training. Those sessions are:

- (a) University Oval: sessions of 4 hours – Tuesday, Thursday, Friday, Saturday & Sunday;
- (b) Crawford Oval: sessions of 3 ¼ hours on Tuesday, Wednesday & Thursday.

Within an allocated session, the breakdown of the allocation of time per group (of no more than ten, as provided below) shall be at the discretion of the each club consistent with the specific training needs and training plans.

Supervision of training sessions by MU Sport

All sessions conducted on the University Oval shall be subject to the over-sight of the University through MU Sport and any directions with respect to that over-sight must be complied with.

ADMINISTRATION

Attendance and gathering at training

Only a player allocated to a group prior to a session may attend a session or otherwise train other than by herself or himself. A person not allocated to a group must not mix with any person allocated to a group.

Gathering with others not in an allocated group is strictly prohibited.

Players should arrive and only meet in and mix with his or her allocated group prior to a session or head immediately to the group to whom he or she has been allocated. Each group should gather at a safe distance from any other groups and not less than ten metres from another group.

There will be no attendance at training by anyone unless they are a player, coach or required support personnel. Spectators will not be allowed at training.

Record keeping and allocation to groups

Strict records are to be kept identifying the players and officials present at each session.

Each player must be allocated to a group by use of one of two methods either being allocated and informed of his or her allocation to that group at least one hour prior to the commencement of training within an allocated session and, upon arrival immediately joining that group or, upon arrival, being allocated by the club operations manager to a group and then immediately joining that group.

Players, coaches and officials must at all time prior to allocation observe rules as to social distancing.

A player, once allocated to a group, must not be allocated to another group within the same session but may be allocated to another group for a subsequent session.

Each player, coach or official who intends to attend or attends must be recorded as being in attendance and must complete any request for permission to enter University grounds or attendance record as may be required by the University of Melbourne.

Strict records are to be kept for all attendance during an allocated session.

MUFC General Secretary (Leah Caluzzi) shall maintain a centralised record.

AUTHORISATION

DATED: 8th JUNE, 2020

AUTHORISED:

ANDREW DONALD

President - MUFC

APPROVED:

TIM ROURKE

President – Blues

MADDIE SHEEDY

President – Women’s

NICK CARAH

President - Blacks